



**OPEN SCHOOL, INC.**

Financial Statements  
Year Ended June 30, 2017  
With Independent Auditor's Report



**OPEN SCHOOL, INC.**  
**FOR THE YEAR ENDED JUNE 30, 2017**  
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## **INDEPENDENT AUDITOR'S REPORT**

Board of Directors  
Open School, Inc.  
Portland, Oregon

We have audited the accompanying financial statements of Open School, Inc. (a nonprofit organization) which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Open School, Inc. as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited the Open School, Inc. 2016 financial statements, and our report dated November 3, 2016, expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Perkins & Company, P.C.

December 14, 2017

**OPEN SCHOOL, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**JUNE 30, 2017**  
(with comparative totals for 2016)

	2017	2016
<b><u>ASSETS</u></b>		
Cash and cash equivalents	\$ 1,869,324	\$ 2,016,490
Investments	-	64,545
Accounts receivable	499,236	436,679
Grants and contributions receivable	278,492	1,094,462
Prepaid expenses	68,776	63,252
Property and equipment, net	7,601,620	6,071,921
Total assets	\$ 10,317,448	\$ 9,747,349
 <b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>LIABILITIES:</b>		
Line of credit	\$ 216,799	\$ -
Accounts payable	100,874	456,725
Accrued payroll and related expenses	55,936	73,985
Note payable, net	649,065	667,864
Total liabilities	1,022,674	1,198,574
 <b>COMMITMENTS AND CONTINGENCIES</b>		
<b>NET ASSETS:</b>		
Unrestricted:		
Available for programs and general operations	1,796,143	1,517,828
Board designated	148,519	282,909
Net investment in property and equipment	6,952,555	5,404,057
Total unrestricted net assets	8,897,217	7,204,794
Temporarily restricted	397,557	1,343,981
Total net assets	9,294,774	8,548,775
	\$ 10,317,448	\$ 9,747,349

See notes to financial statements.

**OPEN SCHOOL, INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2017**  
(with comparative totals for 2016)

	Unrestricted	Temporarily Restricted	Total	
			2017	2016
<b>OPERATING REVENUES AND</b>				
<b>OTHER SUPPORT:</b>				
Contributions	\$ 519,976	\$ 1,624,120	\$ 2,144,096	\$ 2,072,338
Grant and contract revenues	3,672,307	-	3,672,307	3,212,916
In-kind contributions	70,926	-	70,926	22,470
Special event revenue, net of direct benefit costs of \$124,826 for 2017	45,129	-	45,129	48,529
Other revenue	21,963	-	21,963	(90,951)
Gain on sale of property and equipment	1,120	-	1,120	281,940
Investment income	1,912	-	1,912	4,354
Net assets released from restrictions	2,570,544	(2,570,544)	-	-
Total operating revenues and other support	6,903,877	(946,424)	5,957,453	5,551,596
<b>EXPENSES:</b>				
Program services:				
Open School North	630,774	-	630,774	694,546
Open School East	1,424,140	-	1,424,140	834,970
High school	-	-	-	10,141
Step Up	1,555,177	-	1,555,177	1,391,731
Career services	-	-	-	15,735
Post-Secondary Readiness Corps	268,339	-	268,339	188,331
Equity Certificate	223,566	-	223,566	182,059
Supporting services:				
Management and general	797,868	-	797,868	481,094
Fund-raising	311,590	-	311,590	351,715
Total expenses	5,211,454	-	5,211,454	4,150,322
<b>INCREASE (DECREASE) IN NET ASSETS</b>	1,692,423	(946,424)	745,999	1,401,274
<b>NET ASSETS AT BEGINNING OF YEAR</b>	7,204,794	1,343,981	8,548,775	7,147,501
<b>NET ASSETS AT END OF YEAR</b>	\$ 8,897,217	\$ 397,557	\$ 9,294,774	\$ 8,548,775

See notes to financial statements.

**OPEN SCHOOL, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2017**  
(with comparative totals for 2016)

	Program Services						Supporting Services		Total	
	Open School North	Open School East	Step Up	Post-Secondary Readiness Corps	Equity Certificate	Total	Management and General	Fund-raising	2017	2016
	<b>EXPENSES:</b>									
Salaries and related expenses	\$ 434,246	\$ 798,381	\$ 1,143,615	\$ 179,799	\$ 43,856	\$ 2,599,897	\$ 828,246	\$ 173,386	\$ 3,601,529	\$ 3,184,610
Professional fees and services	-	5,077	10,114	3,008	119,871	138,070	156,348	44,419	338,837	156,100
Staff training	2,945	13,084	14,713	5,459	695	36,896	28,514	165	65,575	36,862
Travel and transportation	661	3,037	20,764	1,449	1,465	27,376	9,864	1,072	38,312	32,517
Program activities and services	27,778	73,895	176,838	1,761	3,057	283,329	123,913	5,087	412,329	279,216
Curriculum and educational materials	4,971	10,414	14,681	-	40,875	70,941	3,385	-	74,326	96,275
Supplies and equipment	4,682	30,058	10,677	221	-	45,638	25,656	23,055	94,349	109,252
Printing and postage	415	2,728	781	-	295	4,219	2,224	3,000	9,443	10,325
Community relations	25	25	659	-	-	709	1,424	13,623	15,756	20,343
Insurance	125	-	2,571	-	-	2,696	53,627	-	56,323	47,914
Miscellaneous	-	-	2,618	-	-	2,618	-	15,450	18,068	566
Building maintenance and cleaning	535	301	31	-	-	867	86,830	-	87,697	64,182
Utilities, telephone and internet	-	113	-	-	-	113	73,441	-	73,554	37,042
Interest expense	-	-	-	-	-	-	56,718	-	56,718	27
Depreciation and amortization	418	33,931	5,103	-	152	39,604	229,034	-	268,638	75,091
Allocated facility and nutrition costs	109,322	370,289	22,577	62,682	5,431	570,301	(581,950)	11,649	-	-
Allocated indirect program costs	44,651	82,807	129,435	13,960	7,869	278,722	(299,406)	20,684	-	-
<b>Total expenses</b>	<b>\$ 630,774</b>	<b>\$ 1,424,140</b>	<b>\$ 1,555,177</b>	<b>\$ 268,339</b>	<b>\$ 223,566</b>	<b>\$ 4,101,996</b>	<b>\$ 797,868</b>	<b>\$ 311,590</b>	<b>\$ 5,211,454</b>	<b>\$ 4,150,322</b>

See notes to financial statements.

**OPEN SCHOOL, INC.**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED JUNE 30, 2017**  
(with comparative totals for 2016)

	2017	2016
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Increase in net assets	\$ 745,999	\$ 1,401,274
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	268,638	75,091
Gain on disposal of property and equipment	(1,120)	(281,940)
Contributed investments	(34,624)	(21,539)
Amortization of discount on multi-year pledge	9,204	-
Net changes in:		
Accounts receivable	(71,761)	276,470
Grants and contributions receivable	815,970	159,880
Prepaid expenses	(5,524)	(8,037)
Accounts payable	41,533	(134,017)
Accrued payroll and related expenses	(18,049)	(12,914)
Net cash provided by operating activities	1,750,266	1,454,268
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchase of property and equipment	(2,191,582)	(4,022,050)
Proceeds from sales of property and equipment	-	455,376
Proceeds from sales of contributed investments	99,169	33,586
Net cash used in investing activities	(2,092,413)	(3,533,088)
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Proceeds from borrowing on note payable	-	373,127
Loan fees paid	-	(60,373)
Principal payments on note payable	(21,818)	-
Proceeds from borrowing on line of credit	1,216,799	-
Principal payments on line of credit	(1,000,000)	-
Net cash provided by financing activities	194,981	312,754
<b>NET DECREASE IN CASH AND CASH EQUIVALENTS</b>	(147,166)	(1,766,066)
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	2,016,490	3,782,556
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	\$ 1,869,324	\$ 2,016,490

See notes to financial statements.



**OPEN SCHOOL, INC.**  
**STATEMENT OF CASH FLOWS (Continued)**  
**FOR THE YEAR ENDED JUNE 30, 2017**  
(with comparative totals for 2016)

	2017	2016
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:</b>		
Cash paid for interest	\$ 56,718	\$ -
Noncash investing and financing transactions:		
Purchases of property and equipment included in accounts payable	\$ -	\$ 397,384
Direct financing from note payable for purchases of property and equipment	\$ -	\$ 353,873

See notes to financial statements.

**OPEN SCHOOL, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2017**  
(with comparative totals for 2016)

**NOTE 1 – NATURE OF OPERATIONS**

Open School, Inc. (the Organization) is an Oregon nonprofit organization providing alternative educational experiences, counseling, and career services for middle school, high school, and post-secondary at-risk youth. Primary funding is provided by Portland Public Schools (PPS), the City of Portland, and the federal government. Other funding is provided through grants and contracts from foundations and corporations. Alternative education funded through PPS is provided to students residing in the Portland Public Schools service district.

The majority of the Organization's support is from contracts with Portland Public Schools and Gresham-Barlow School District to carry out its programs. These revenues approximated \$2.3 million (63%) for the year ended June 30, 2017, and \$2.3 million (74%) for the year ended June 30, 2016 of the Organization's grant and contract revenue.

Open School's Programs are as follows:

**Open School North:** Accredited middle school education and advocacy programs for students struggling to succeed in the public school education system. Using early-warning indicators the Organization identifies young, marginalized students at risk of dropping out, providing them with culturally inclusive, relationship-based, extended-day and -year school programming which focuses on engagement and skill-acceleration preparing them for high school success. Strategies include active recruitment of students, summer social-emotional leadership academy, restorative accountability, intensive family engagement, and preparation emphasizing cultural identity, essential skills, social justice, and the arts. These programs are funded by a combination of contracts with the Portland Public School District, Oregon Department of Education, private foundation, and individual donors.

**Open School East:** A 7-12th grade academy in partnership with Centennial, Gresham-Barlow, Parkrose, Portland Public, Reynolds, and David Douglas School Districts, and the University of Portland's School of Education. The program deploys strategies designed to engage and accelerate off-track students. Using early-warning indicators the Organization identifies young, marginalized students at risk of dropping out, providing them with culturally inclusive, relationship-based, extended-day and -year school programming which focuses on engagement and skill-acceleration preparing them for post-secondary success. Strategies include active recruitment of students, summer social-emotional leadership academy, restorative accountability, intensive family engagement, and preparation emphasizing cultural identity, essential skills, social justice, and the arts. Students from the University of Portland Education Department and Staff from partner Districts will be provided professional development in best practices for engaging marginalized students, while assisting in teaching students at the School. The program is supported by the five partner school districts as well as private foundation and individual gifts.

**Step Up:** School-year tutoring, mentoring, leadership development, advocacy, and summer program services for students enrolled at Roosevelt High School, Franklin High School, and Madison High School who are identified as needing academic and social support to succeed in their public high school. The program focuses on intensive engagement with incoming 9<sup>th</sup> graders, with continued support through high school. Step Up engages students in the summer prior to 9<sup>th</sup> grade, and focuses on full, timely credit attainment, and active student engagement in school to keep students on track to graduation. This program is funded by a combination of grants and contracts with Portland Public School District, the Portland Children's Levy, private foundations, and individual donors.

**High School Alternative Education:** Accredited high school education and advocacy programs for students struggling to succeed in the public school education system. In addition to earning credits and a diploma, students have access to project-based educational experiences, as well as career exploration and preparation through the Career Services program. The program is funded by a combination of contracts with the Portland Public School District, Oregon Department of Education, private foundations, and individual donors.

**Equity Certificate Program:** A program for educators who are committed to creating equitable and inclusive school environments, especially for their students and families of color. The Organization creates a learning community where teachers, counselors, and administrators deepen their resolve, consciousness, and skill to lead collectively for equity in and out of the classroom. In an innovative partnership with the University of Portland's School of Education, multiple school districts, and community equity leaders, Open School enrolls educators in a year-long graduate level cohort-based program.

**Post-Secondary Readiness Corps:** An AmeriCorps partnership with Oregon Volunteers beginning in 2013 which seeks to improve the persistence and completion of post-secondary education by students from diverse racial, ethnic, and socio-economic communities. The team of AmeriCorps Members provides direct service to under-served youth to improve academic achievement through tutoring, mentoring, extended school day activities, parent involvement programs, event coordination, and volunteer generation. The program is both a service opportunity for AmeriCorps Members and provides a critical service to the communities they serve in.

**Career Services:** A partnership between the Organization and local businesses funded by the Portland Development Commission Economic Opportunity Initiatives, Worksystems, Inc.'s Workforce Development Initiative, private foundations, and individual donors. The program targets income-qualified youth, providing education, job readiness training, internship experiences, continuing post-secondary education, and the goal of full-time living-wage employment.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting** - The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America and the principles of fund accounting. Fund accounting is the procedure by which resources for various purposes are classified for accounting purposes in accordance with activities or objectives specified by donors.

**Basis of Presentation** - Net assets and all balances and transactions are presented based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified and reported as follows:

- *Unrestricted net assets* – Net assets not subject to donor-imposed stipulations. Unrestricted net assets include net assets for which the Board of Directors has imposed various internal stipulations as to usage.
- *Temporarily restricted net assets* – Net assets subject to donor-imposed stipulations that will be met either by actions of the Organization and/or the passage of time.
- *Permanently restricted net assets* – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. Open School, Inc. has no permanently restricted net assets for the years ended June 30, 2017 and 2016.

Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

**Cash and Cash Equivalents** - For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with maturities of three months or less at the time of purchase to be cash equivalents.

**Investments** - Investments are accounted for in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) No. 958-320, *Not-For-Profit Entities: Investments – Debt and Equity Securities*. Marketable securities with readily determinable fair values are valued at their fair value in the statement of financial position.

Net appreciation (depreciation) in fair value of investments, which consists of both the realized gains or losses and the unrealized appreciation (depreciation) of those investments, is reported in the statement of activities. Interest income is accrued as earned and reported net of investment advisory and transaction fees.

Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible the changes in the values of investment securities will occur in the near term and that such changes could materially affect account balances and the amounts reported in the statement of financial position. The policy of the Organization is liquidate donated marketable securities generally immediately upon receipt of such gifts to the Organization.

**Accounts Receivable** - Accounts receivable are substantially comprised of amounts due from various governmental agencies related to contracts. The Organization does not assess finance charges on past due accounts. Based on an assessment of the credit history with those having outstanding balances and current relationships, the Organization considers all accounts receivable to be fully collectible at year end. Accordingly, no allowance for doubtful accounts is required.

**Property and Equipment** - Property and equipment purchased are recorded at cost when purchased. Donated assets are reflected as contributions at their estimated fair values on the date received. Depreciation of property and equipment is calculated using the straight-line method over the estimated useful lives of the assets which range from three to 30 years.

In accordance with FASB ASC Topic No. 360-10-35, *Property, Plant and Equipment – Subsequent Measurement*, the Organization periodically reviews the carrying value of its property and equipment to determine if impairment exists. If facts or circumstances support the possibility of impairment, the Organization will prepare a projection of the undiscounted future operating cash flows. In cases when the Organization does not expect to recover its carrying value, an impairment loss will be recognized. At June 30, 2017 and 2016, management does not believe that there are any factors or circumstances indicating impairment of property and equipment.

**Income Taxes** - The Organization has been granted not-for-profit status in accordance with Section 501(c)(3) of the Internal Revenue Code, and are therefore generally exempt from federal and state income taxes. Accordingly, no provision for income taxes has been provided in the accompanying financial statements.

To the extent that the Organization was assessed interest or penalties associated with income tax positions, such expense would be recognized as interest expense. As of June 30, 2017 and 2016, the Organization had no unrecognized tax benefits.

**Promises to Give** - Unconditional promises to give are recognized as revenues in the period the promise is communicated to the Organization. Promises to give are recorded at net realizable value if expected to be collected in one year and at fair value if expected to be collected in more than one year. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

**Grants and Contributions** - Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction.

Temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions, when the conditions on which they depend are substantially met.

Government grants and contracts are recognized as revenue as services are provided.

**Concentration of Credit Risk** - The Organization maintains cash balances at accredited financial institutions in Oregon which are insured by the Federal Deposit Insurance Corporation up to \$250,000 and at times, may exceed federally insured limits. The Organization, however, limits this exposure by using insured cash sweep accounts which balance the funds across affiliated banks while maintaining all balances below the insured limits. At year end, June 30, 2017, the Organization had an uninsured balance of \$128,982. The Organization has not experienced any losses in such accounts and does not believe it is exposed to any significant credit risk on cash.

Credit risk for contributions and accounts receivable is concentrated at June 30, 2017, 64% of total pledges receivable are from three entities and 25% of accounts and grants receivable are from one entity. Credit risk for contributions and accounts receivable is concentrated at June 30, 2016, 53% of total pledges receivable are from four entities and 73% of accounts and grants receivable are from two entities.

**Contributed Assets and Services** - Contributions of services are recognized when they are received if the services (a) create or enhance nonfinancial assets, or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not donated. The value of contributed services recognized as revenues in the accompanying statement of activities was \$44,535 and \$8,970 for the years ended June 30, 2017 and 2016, respectively.

In-kind contributions consist of donated goods for use in school facilities or fundraising events. The estimated fair value of the donations was \$26,391 and \$13,500 for the years ended June 30, 2017 and 2016, respectively, and they are reflected as revenues in the accompanying statement of activities.

Approximately 18,000 hours in 2017 and 3,400 hours in 2016, for which no value has been recognized, were volunteered to the educational programs by teacher aides, guest speakers, service and project partners, internship supervisors, mentors and assistants for school trips.

**Functional Allocation of Expenses** - The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Expenses by natural classification are presented in the statement of functional expenses.

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Summarized Financial Information for 2016** - The financial statements include certain prior-year summarized comparative information. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization’s financial statements for the year ended June 30, 2016, from which the summarized information was derived.

**Reclassifications** - In accordance with Accounting Standards Update (ASU) No. 2015-03, *Simplifying the Presentation of Debt Issuance Costs*, net deferred loan fees of \$59,136 have been reflected as an offset against the note payable at June 30, 2016. No other amounts were reclassified from the 2016 financial statements.

**Recently Adopted Accounting Standards** - In May 2014, the FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers*, which supersedes nearly all existing revenue recognition guidance under accounting principles generally accepted in the United States of America (U.S. GAAP). The core principle of ASU 2014-09 is to recognize revenues when promised goods or services are transferred to customers in an amount that reflects the consideration to which an entity expects to be entitled for those goods or services. ASU 2014-09 defines a five-step process to achieve this core principle and, in doing so, more judgment and estimates may be required within the revenue recognition process than are required under existing U.S. GAAP. The standard is effective for annual periods beginning after December 15, 2018. The Organization has not yet evaluated the impact of adopting this standard.

In August 2016, the FASB issued ASU No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. The new standard simplifies and improves the presentation of the financial statements and enhances the disclosures in the notes. The new standard, among other things, decreases the number of net asset classes from three to two. The new classes will be net assets with donor restrictions and net assets without donor restrictions. The new standard is effective for fiscal years beginning after December 15, 2017, with early adoption permitted. The Organization has not yet evaluated the impact of adopting this standard.

**Subsequent Events** - The Organization has evaluated all subsequent events through December 14, 2017, the date the financial statements were available to be issued.

### NOTE 3 – INVESTMENTS

Investments consist of the following at June 30:

	2017	2016
Certificates of deposit	\$ -	\$ 64,545
	<u>\$ -</u>	<u>\$ 64,545</u>

Investment income consists of the following for the years ended June 30:

	<u>2017</u>	<u>2016</u>
Interest and dividends	\$ 1,960	\$ 4,404
Realized losses	(48)	(50)
	<u>\$ 1,912</u>	<u>\$ 4,354</u>

#### **NOTE 4 – ACCOUNTS RECEIVABLE**

Accounts receivable consist primarily of amounts due from funding sources based upon annual contracts to provide educational services. Billings are prepared monthly, based on services provided.

#### **NOTE 5 – GRANTS AND CONTRIBUTIONS RECEIVABLE**

Grants and contributions receivable, less an appropriate reserve when necessary, are recorded at their estimated fair value. Amounts due more than one year later are recorded at the fair value of the estimated future cash flows, discounted at adjusted risk-free rates of 1.52%. Amortization of the discount is credited to contribution income.

Grants and contributions receivable consist of the following at June 30:

	<u>2017</u>	<u>2016</u>
Unconditional contributions expected to be collected in:		
Less than one year	\$ 110,063	\$ 481,275
One to five years	157,826	583,744
More than five years	-	-
Less discount to present value	(11,837)	(2,633)
Less allowance for collectability	-	-
	<u>256,052</u>	<u>1,062,386</u>
Grants receivable	<u>22,440</u>	<u>32,076</u>
	<u>\$ 278,492</u>	<u>\$ 1,094,462</u>

#### **NOTE 6 – PROPERTY AND EQUIPMENT, NET**

Property and equipment consist of the following at June 30:

	<u>2017</u>	<u>2016</u>
Land	\$ 600,350	\$ 600,350
Buildings	7,730,945	6,138,184
Furniture and equipment	438,290	263,112
Vehicles	75,076	75,076
	<u>8,844,661</u>	<u>7,076,722</u>
Less accumulated depreciation	<u>(1,243,041)</u>	<u>(1,004,801)</u>
	<u>\$ 7,601,620</u>	<u>\$ 6,071,921</u>

## NOTE 7 – NOTE PAYABLE, NET

The Organization entered into a note payable effective November 13, 2015 due to the City of Gresham in the amount of \$727,000, maturing August 2035. Annual principal payments beginning in the amount of \$24,000 and increasing annually commence in August 2017. The loan term will extend over 20 years, with one year of interest only payments at 4.0% once funds are disbursed for construction purposes, and then payments with principal amortized over 19 years. The August 2017 payment was partially paid in 2017 by the Organization. The note is secured by property and equipment of the Organization.

Future minimum principal payments on the note payable consist of the following:

Years ending June 30:

2018	\$ 2,182
2019	25,000
2020	26,000
2021	27,000
2022	29,000
Thereafter	<u>596,000</u>
	<u>\$ 705,182</u>

In 2017, the Company retroactively adopted the requirements in ASU No. 2015-03, *Simplifying the Presentation of Debt Issuance Costs*, to present debt issuance costs as a reduction of the carrying amount of the debt rather than as an asset. The note payable balance as of June 30, 2017 and 2016 was \$705,182 and \$727,000, respectively, with the associated \$56,117 and \$59,136 of net debt issuance costs net against the principal balances at June 30, 2017 and 2016, respectively. Amortization of the debt issuance costs is reported as depreciation expense in the income statement.

## NOTE 8 – LINE OF CREDIT

Effective April 4, 2016, the Organization entered into a loan agreement with First Republic Bank to draw up to \$2,300,000 to cover additional cash flow needs for the Open School East building project until the outstanding pledges are collected and fundraising goals are completed. The agreement requires monthly interest payments at the bank's prime rate (4.25% and 3.5% at June 30, 2017 and 2016, respectively), renews annually and is collateralized by property and equipment of the Organization. At June 30, 2017, the outstanding balance on the line of credit was \$216,799. At June 30, 2016, no balance was outstanding on the line of credit.

The revolving line of credit contains certain affirmative covenants, including a liquidity requirement and certain financial reporting requirements which the Organization was in compliance with at June 30, 2017.

## NOTE 9 – BOARD DESIGNATED NET ASSETS

As of June 30, 2017 and 2016, the board designated net assets of \$148,519 and \$282,909 towards the funding of the Open School campaign, respectively.



**NOTE 10 – TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets are restricted for the following purposes as follows as of June 30:

	<u>2017</u>	<u>2016</u>
Open School North	\$ 500	\$ -
Open School East	332,311	1,281,336
Step Up	28,000	71
Equity Certificate	-	19,902
Purpose Restriction	36,746	42,672
Total temporarily restricted net assets	<u>\$ 397,557</u>	<u>\$ 1,343,981</u>

**NOTE 11 – NET ASSETS RELEASED FROM RESTRICTIONS**

Net assets were released from restrictions by incurring expenses and satisfying the following restricted sources as of June 30:

	<u>2017</u>	<u>2016</u>
Open School North	\$ 18,000	\$ 35,000
Open School East	2,505,644	1,827,527
Step Up	20,071	8,179
Equity Certificate	19,902	7,098
Post-Secondary	-	20,000
Purpose Restriction	6,927	22,381
Total released temporarily restricted net assets	<u>\$ 2,570,544</u>	<u>\$ 1,920,185</u>

**NOTE 12 – RETIREMENT PLAN**

The Organization has a tax sheltered annuity plan, as defined under Internal Revenue Code Section 403(b), for all eligible employees who elect to participate. The Organization may elect to make voluntary employer contributions each year, and participants may make contributions through a salary reduction agreement. Contributions to the plan for 2017 and 2016 totaled \$91,358 and \$93,445, respectively.