

Volunteer Application

2020



Please complete and return this application prior to engaging in a volunteer activity. **If applicable, please submit a copy of your driver's license or ID card as well as your Automobile insurance card with this application.** *Note that all personal and background check information will be kept in strict confidentiality.*

PERSONAL INFORMATION:

Name:	
Address:	City, State & Zip:
Telephone Number:	Cell/Other Number:
Email Address:	
Emergency Contact Name & Relationship:	Emergency Contact Number:
Employer/School:	Area of Study/Occupation:
How did you learn about open School?	

EDUCATION AND EXPERIENCE

Please describe any education, training, licensing, etc. that you think would be useful in placing you in a volunteer opportunity.

Education, Training, Licensing etc.	Dates
Experience	Dates
Please list any languages you speak fluently	

REFERENCES

Please provide two non-relatives who can speak to your work/volunteer background.

Name:	
Relationship:	Years Known:
Telephone:	Email:
Name:	
Relationship:	Years Known:
Telephone:	Email:

AVAILABILITY and INTEREST:

Please describe why you have in interest in volunteering with Open School

Desired Volunteer Frequency: One-time events As needed Regular Commitment

If Regular Commitment Selected: Daily Weekly Monthly

Day(s) of Availability: Mon Tues Wed Thurs Fri Thurs Fri

Preferred Time of Availability: Morning (7a-12) Afternoon (12p-5) Evening (5p-11)

Please indicate any specific area of interest: (check all that apply)

Step Up Open School East Admin Events Development

Please Indicate any specific Skills:

- | | | |
|--|--|---|
| <input type="checkbox"/> Tutoring | <input type="checkbox"/> Vocational Skills | <input type="checkbox"/> Post-secondary Pathways |
| <input type="checkbox"/> Culturally Specific Mentoring | <input type="checkbox"/> Guest Presentation | <input type="checkbox"/> Arts & Cultures |
| <input type="checkbox"/> Financial Literacy | <input type="checkbox"/> After school Instructor | <input type="checkbox"/> Office / Administrative |
| <input type="checkbox"/> Events / Outreach | <input type="checkbox"/> Development / Fundraising | <input type="checkbox"/> Graphic Design/Marketing |
| <input type="checkbox"/> IT / Technical Services | <input type="checkbox"/> Grounds maintenance / Gardening | |
| <input type="checkbox"/> Other (please describe): | | |

**Open School
Background Check Acknowledgment and Release Form**

AUTHORIZATION TO OBTAIN CONSUMER REPORT PURSUANT TO 15 U.S.C. 1681b(b)(2)(B).

I authorize Open School to obtain a consumer report for volunteer purposes. I understand that an inquiry may include, but is not limited to: criminal records, motor vehicle records, address verification, civil court records, bankruptcy records, educational credential verification, and personal or professional references. An inquiry may be made as part of a volunteer screening process as well as at any time during the course of volunteering with the company. No additional notice or authorization shall be needed for future inquiries and to obtain additional consumer reports. In the event my position warrants financial background verification (ie a credit report), I hereby authorize Open School to conduct such a verification.

The purpose of listing the date of birth and the social security number below is limited to a means of identification in conducting a background screening. Open School recognizes and abides by the Age Discrimination in Employment Act (ADEA) as well as state and local Equal Employment Opportunity Commission (EEOC) laws. "The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are over 40 years of age."

Pursuant to the Federal Child Protection Act, the Volunteers for Children Act, and Oregon Revised Statutes 181.555, 181.560, and 181.539, I understand that Open School is required to contact the Oregon State Police, and the Federal Bureau of Investigation regarding any record of convictions of offenses against persons, adjudications of child abuse in a civil action, disciplinary board final decisions and other crimes and offenses enumerated by statute.

Note: A criminal record will not necessarily disqualify you from volunteer placement.

Have you ever been arrested OR convicted of a felony offense OR misdemeanor? Yes No

Arrest/Conviction	Date(s)

Do you have any pending criminal charges? Yes No

Have you ever been denied a professional license for which you applied for any alleged misconduct or alleged violation of professional standards of conduct? Yes No

Have you ever been investigated for misconduct related to any volunteer or employment position? Yes No

Please provide context for any "Yes" answer above	Date(s)

